

Registration Form Classic Music & Arts Institute

Preference 1:

Course: _____ Day: _____ Time: _____

Preference 2:

Course: _____ Day: _____ Time: _____

First Name: _____

Last Name: _____

Gender: ☐ Male ☐ Female Date of Birth(DD/MM/YY): _____

Telephone No : _____ Telephone No 2: _____

Email (For scheduling and ammendmants): _____

Address: _____

Alternate Contact person : _____ Relationship: _____

Telephone No: _____

To be filled if the student is below 18 years old:

Mothers Name/ Guardians Name: _____

Fathers Name: _____

Contact person (for scheduling): _____

Telephone No (for scheduling): _____

Email (For scheduling and ammendmants): _____

School: _____

Does your child have any allergies or medical conditions? _____

Does your child have any learning difficulties such as (Dyslexia, Autism, Down Syndrome ?

Terms and Conditions:

1. Payment for each lesson cycle (4 or 8 lessons) will be due before you begin lessons for that cycle. **under no circumstances are payments to be given to Instructors.** Lessons will not be held if payment are not received.
2. No make-ups or refunds for missed lessons unless under certain circumstances. Any missed lessons must be made up within the same week or else they will be lost and charged. All lessons follow a recurring schedule throughout the period of tuition agreed on.
3. Instructors will not provide supervision beyond the time limits of the scheduled lesson. The school and the teachers only accept responsibility for the safety of pupils once they are under the teachers' supervision, within the class room. Parents should escort children to the lesson, and pick them up at the end of the lesson. Outside the class room, we may use CCTV to monitor activity to ensure the safety of all students and visitors. Children's visits to the toilets are not supervised
4. Any property that does not belong to the Classic Music & Arts Institute, will be the responsibility of the owner, and the Classic Music & Arts Institute cannot be held liable for any damages or theft.
5. We reserve the right to cancel a lesson for any reason. Our instructors also perform and may have last minute booking. When possible, we will notify you in advance and payment for cancelled lessons will be adjusted/ refunded. We can substitute Instructors at our discretion.
6. You are responsible for providing and maintaining your instrument, sheet music, and anything else required for lessons.
7. We reserve the right to change our fee structure and terms & conditions and will be notified one month in advance.
8. Photography and filming is sometimes used during lessons; the Classic Music & Arts Institute will always request consent from a parent/guardian of the student before using any material for promotional purposes.
9. You agree not to directly or indirectly solicit Instructor for lessons and acknowledge that such action constitutes a breach of this Agreement and that Instructor is prevented from conducting lessons for You independently of the Company.
10. Pre-arranged Absences (4 – 8 weeks): You must notify the school Director (via email) lessons@classicmusic.institute. Notifying your teacher is not acceptable. Your account will be adjusted in accordance.
11. If payment is not made in advance for a lesson then the class will not be booked or reserved. When travelling, one must pay for the month in advance for when they return if they wish to keep the time slot.

12. Notify the Classic Music & Arts Institute immediately of any changes in contact and/or payment details in writing to Classic Music & Arts Institute
13. You agree to pay for all goods and services provided, including exams. You will also need to purchase course materials such as progressive tutor books, exam books, etc. when required. Trinity exams are paid in cash and not card.

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Students Signature	Parents/ Guardians Signature